

Materials Process Engineer – application checklist

Making an application is straight forward. Documentation you will need to hand comprises of the following:

1. Copies of your degree(s) available along with a transcript, including any other Professional Qualifications and be able to provide supporting evidence as to what modules were taught;
2. If not a British Citizen, your Right to Work within the UK documentation;
3. A brief Statement of Purpose;
4. Details of the Key Contact for apprenticeships within your organisation.

Once you have completed your application your Employer will be sent a Due Diligence form to complete. When this has been received and approved you will be asked to complete an Initial Assessment of your current levels of Knowledge, Skills and Behaviours (KSBs). For this make sure you have:

1. Time set aside to conduct your assessment with your line manager;
2. Copies of your Maths & English GCSEs (or equivalent) available to upload (including any name change evidence if applicable);

Deadlines for submission of applications is 1st November for January 2022 start.